

# DISTRICT OF COLUMBIA - CASE STUDY

## PROJECT SUMMARY

District of Columbia wanted to digitize the process of sharing updated documents along other council members. Earlier they used to share document via courier and it took considerable amount of time to deliver the updated information or documents. Hence, DC wanted to use a common site to share information. The objective of this site is to provide a dashboard with status of all active documents for the DC leadership team.



## AT A GLANCE

### Challenges

- Courierring hardcopy documents was costly and slow
- Delay in sharing updated documents
- Limited Security
- Inability to update a document as needed prior to the meeting

## SOLUTIONS

After investigating and evaluating several solutions Noblesoft helped design a SharePoint™ solution to provide a secure, robust and easy to use solution for accessing all the updated documents anytime and anywhere.

Noblesoft provided architectural guidance to their IT Team on how to configure their SharePoint environment, establish and maintain their organizational classification, and created an information architecture and design that allowed for intuitive navigation. The site was built on SharePoint™ 2010.

## RESULTS

- Enhanced the practice of distributing up-to-date documents to council members
- Reduced cost, manpower efforts and time with increased process performance and efficiency
- Created secure document repository